



# SPCA Serving Allegany County 2024 Holiday Craft and Vendor Show

You are invited to attend the *SPCA Serving Allegany County 2024 Holiday Craft & Vendor Show* at the Wellsville Central Elementary School.

This year's event takes place on **November 23, 2024 from 10:00 a.m. – 3:00 p.m.** We are also asking that you please donate an item \$15 - \$20 value for our Item Donation Auction. Please refer to our enclosed Guidelines for more details. **Early Bird Application deadline is Sept 15, 2024.** Both application, guidelines page (initialed), and payment must be submitted to reserve a space. We hope you will join us!

Name \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Company \_\_\_\_\_

List items you are selling (only these will be allowed at your table to avoid duplication of vendors/items)

\_\_\_\_\_

Number of spaces requested (limit two spaces per person/company)

Application Received on or before September 15, 2024 \_\_\_\_\_ x \$20 = \_\_\_\_\_

Application Received on or after September 16, 2024 \_\_\_\_\_ x \$25 = \_\_\_\_\_

Electric requested    Yes    No

Special Requests: \_\_\_\_\_

I have read, understand, and agree to the event guidelines for the 2024 Holiday Craft and Vendor Show to benefit the Allegany County SPCA.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please mail registration forms and non-refundable payment by Sept 30, 2024 to:**

Fundraising Event Committee

PO Box 1233

Wellsville, NY 14895

**Please make checks Payable to: ALLEGANY COUNTY SPCA**

# SPCA Serving Allegany County 2024 Holiday Craft & Vendor Show

**Date:** November 23, 2024  
**Location:** Wellsville Central Elementary School, 98 School Street, Wellsville, NY 14895  
**Time:** 10:00am – 3:00pm  
**Set-Up Time:** 8:00 a.m.

*Please Initial beside each item below indicating your acknowledgement of the event guidelines.  
\*Return this page with your application and payment by September 30, 2024.*

\_\_\_\_\_ Non-refundable Fee: \$20 per space due by Sept 15, 2024 Payable to: Allegany County SPCA  
\$25 per space due on or after Sept 16, 2024 Payable to: Allegany County SPCA  
\_\_\_\_\_ Fee Includes: Set up space: 8 ft x 4 ft Advertising via radio, news, social media, board signs

- \_\_\_\_\_ 1. Follow signs to designated vendor area and check in with volunteer before unloading.
- \_\_\_\_\_ 2. Set-up begins at **8:00 a.m.** All vendors must be present by 9:30 p.m. or your space may be assigned to someone else.
- \_\_\_\_\_ 3. All goods must be **hand-crafted or upcycled**. No resale/flea market items will be allowed.
- \_\_\_\_\_ 4. Only items listed on application may be sold at the event. You may be asked to remove any items not listed on your application.
- \_\_\_\_\_ 5. Vendors/exhibitors are responsible for any applicable sales tax collection and/or licenses/permits required for your participation in this event.
- \_\_\_\_\_ 6. Applications will be accepted on a first come, first serve basis. Only one vendor per direct sales company will be allowed. Organizers may choose to deny a vendor based on appropriateness of products and duplication of crafters/vendors. Application and payment will be returned if application is denied. Applicants will be notified by email confirming the acceptance of your application. Both application and payment must be submitted to reserve a space.
- \_\_\_\_\_ 7. Every effort will be made to accommodate your set-up requests, although this cannot be guaranteed. Your location assignment will depend on the date your application is received and vendor products.
- \_\_\_\_\_ 8. **TABLE REQUIREMENTS:** Vendors need to supply their own tables and chairs.
- \_\_\_\_\_ 9. Requests for electric will be honored on a first come, first serve basis. If requesting electric, you must supply your own extension cord(s).
- \_\_\_\_\_ 10. If you cannot make it, you forfeit your spot and cannot reassign it.
- \_\_\_\_\_ 11. It is recommended that you make a copy of your application and the initialed guidelines page before mailing with your payment.

Questions? Contact: SPCA Serving Allegany County 2024 Holiday Craft & Vendor Show Co-Chairs:  
JoAnn Brown at [joannbrownspca@yahoo.com](mailto:joannbrownspca@yahoo.com) 716.498.5073  
Chris Lukacz at [crydercreek@gmail.com](mailto:crydercreek@gmail.com) 607.661.3359